

#### BUSINESS

9609/31 October/November 2019

Paper 3 Case Study MARK SCHEME Maximum Mark: 100

Published

This mark scheme is published as an aid to teachers and candidates, to indicate the requirements of the examination. It shows the basis on which Examiners were instructed to award marks. It does not indicate the details of the discussions that took place at an Examiners' meeting before marking began, which would have considered the acceptability of alternative answers.

Mark schemes should be read in conjunction with the question paper and the Principal Examiner Report for Teachers.

Cambridge International will not enter into discussions about these mark schemes.

Cambridge International is publishing the mark schemes for the October/November 2019 series for most Cambridge IGCSE<sup>™</sup>, Cambridge International A and AS Level components and some Cambridge O Level components.

#### **Generic Marking Principles**

These general marking principles must be applied by all examiners when marking candidate answers. They should be applied alongside the specific content of the mark scheme or generic level descriptors for a question. Each question paper and mark scheme will also comply with these marking principles.

GENERIC MARKING PRINCIPLE 1:

Marks must be awarded in line with:

the specific content of the mark scheme or the generic level descriptors for the question the specific skills defined in the mark scheme or in the generic level descriptors for the question the standard of response required by a candidate as exemplified by the standardisation scripts.

GENERIC MARKING PRINCIPLE 2:

Marks awarded are always whole marks (not half marks, or other fractions).

GENERIC MARKING PRINCIPLE 3:

Marks must be awarded **positively**:

marks are awarded for correct/valid answers, as defined in the mark scheme. However, credit is given for valid answers which go beyond the scope of the syllabus and mark scheme, referring to your Team Leader as appropriate

marks are awarded when candidates clearly demonstrate what they know and can do marks are not deducted for errors

marks are not deducted for omissions

answers should only be judged on the quality of spelling, punctuation and grammar when these features are specifically assessed by the question as indicated by the mark scheme. The meaning, however, should be unambiguous.

GENERIC MARKING PRINCIPLE 4:

Rules must be applied consistently e.g. in situations where candidates have not followed instructions or in the application of generic level descriptors.

GENERIC MARKING PRINCIPLE 5:

Marks should be awarded using the full range of marks defined in the mark scheme for the question (however; the use of the full mark range may be limited according to the quality of the candidate responses seen).

GENERIC MARKING PRINCIPLE 6:

Marks awarded are based solely on the requirements as defined in the mark scheme. Marks should not be awarded with grade thresholds or grade descriptors in mind.

Question	Answer						
1	Analyse	the advantages to QH	of its HRM policy.				
	Level	Knowledge 3 marks	Application 2 marks	Analysis 5 marks			
	2	3 marks Two or more relevant points made about benefits	2 marks Points made are applied to QH	3–5 marks Good use of theory to explain benefits			
	1	1–2 marks One or two relevant points made about benefits	1 mark Some application to QH	1–2 marks Some use of theory to explain benefits			
	0		No creditable content				
	Knowledge         HRM Policy, Supportive HRM culture and general advantages         Democratic/paternalistic leadership         Soft versus hard HRM and general advantages of soft HRM         Team working and advantages         Employee training and advantages         Meaning of self-motivation         Employee involvement and advantages         Employee payment policy and advantages						
	Soft HRM approach of QH management shown by workers choosing own team leaders, etc. Could include specific reference to team working to manufacture house kits Supportive culture, training, selection procedure, ideas box, team bonuses						
	Pers Goo Bon Idea incre Impa	vation leading to increase sonal interest by Min lead d training leads to lower us payments encourage is box leads to lower cost eased profit or more com act of supportive culture I labour turnover	Is to greater commitmen wastage rates, lower lab faster working leading to ts, innovation, faster wor petitive pricing	t, less labour turnover our turnover o customer satisfaction king and therefore			

Question	Answer				
2(a)	Refer to Appendix A. Calculate:				
	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	999			
2(a)(i)	Examiners note – check diagram for figures, may need for OFR in (ii) and (iii), or may have entered CP on diagram.	2			
	total duration of house assembly				
	Critical path = $A - C - E - G$ (1 mark)				
	OR 3 + 2 + 1 + 3 (1 mark)				
	9 (days) (2 marks)				
	Units not required				
2(a)(ii)	free float activity H	2			
	Examiners note – check diagram for OFR				
	Free float is max. time an activity can be delayed without delaying the next activity <b>OR</b> EST next activity – duration – EST (1 mark)				
	9 - 2 - 5 = 2 (days)				
	Units not required				
2(a)(iii)	total float activity F	2			
	Examiners note – check diagram for OFR				
	Total float is max. time an activity can be delayed without delaying whole project <b>OR</b> LFT – duration – EST (1 mark)				
	LST of next activity – duration – EST				
	9 - 2 - 6 = 1 (day)				
	Units not required				

Question	Answer							
2(b)	Evaluate the role of critical path analysis (CPA) in meeting QH's quality targets.							
	Level	Knowledge 2 marks	Application 2 marks	Analysis 3–4 marks	Evaluation 3–4 marks			
	2	2 marks Two or more relevant points	2 marks Application of two or more points to QH	3–4 marks Good use of theory to answer question	3–4 marks Good judgment shown			
	1	1 mark One relevant point made	1 mark Some application to QH	1–2 marks Some use of theory to answer question	1–2 marks Some judgment shown			
	0		No credit	able content				
	<ul> <li>Meeting deadlines</li> <li>Planning resources</li> <li>Simultaneous completion of tasks</li> <li>Methods of meeting quality targets</li> <li>Quality control/assurance/TQM</li> </ul>							
	Met							
	– Applica QH Min Refe	Quality control/ tion targets – house is concerned th erence to activiti	assurance/TQM built in 9 days – du at 12% not comple ies and durations/c	uration 9 days, floats ted on time and the ritical/non-critical ac form of quality cont	defect rate tivities			

Question	Answer	Marks
2(b)	<ul> <li>Evaluation There are quality standards but these are not well explained nor specific. No explicit reference in the CPA. How much time does quality assurance take? Is it included in the timings? CPA minimum duration is the target so any holdup will mean target not met so is the target too strict? Is 12% reasonable? CPA does not address targets re defects No indication that bonuses are impacted by defect rates May need different quality control/assurance methods not related to CPA, e.g. workers at each stage check quality (profit centres?) Is the information in the CPA (duration of activities) accurate?</li></ul>	

Question			Ansv	ver		Marks
3				ne changes to the ma linister of Country Z		16
	Level	Knowledge 2 marks	Application 2 marks	Analysis 6 marks	Evaluation 6 marks	
	2	2 marks Two or more relevant points	2 marks Application of two or more points to QH	4–6 marks Good use of theory to answer question	4–6 marks Good judgment shown	
	1	1 mark One relevant point made	1 mark Some application to QH	1–3 marks Some use of theory to answer question	1–3 marks Some judgment shown	
	0		No cree	ditable content		
	Explanat Knowled Incol Inter Subs expo Sale Tax o expe	s could include ion of the operation lge me tax – direct t est rates – cost sidies for exported orts. Reduces co s tax – indirect t on land develop ensive	tion of the polices ax on earnings of borrowing/rewa ers – government osts. ax on spending, ir	payment to encourage	e increase in	
	<ul> <li>Application <ul> <li>Homes often bought on borrowed money</li> <li>QH considering exporting</li> <li>QH homes cost over \$1000</li> <li>Taxing land for house building will raise cost of land for houses</li> <li>Linking policies to indicators in Table 2 (these are actual rather than forecast)</li> <li>Increasing interest rates to reduce inflation which has been increasing</li> <li>Increasing interest rates would lead to appreciation of exchange rate (other things being equal)</li> <li>Increasing interest rates may exacerbate slowdown in economic growth</li> <li>Higher rate of income tax would reverse current trend of proportion of income tax collected from higher earners</li> </ul> </li> </ul>					

Question	Answer	Marks
3	Analysis High earners likely to buy QH homes as major spending (or not as QH homes are cheap) so higher income tax might decrease QH sales or have no effect Increase in interest rates raises cost of loans so house sales fall Increase in interest rates may mean higher costs for QH if borrowing needed for materials Export subsidies lower cost of exporting so QH more likely to decide to export Higher purchase tax increases cost of homes so QH sales fall Tax on house building land increases cost of housing land so QH sales fall	
	<ul> <li>Evaluation</li> <li>Effects may depend on other policies or macroeconomic changes, e.g. changes in exchange rates, competition</li> <li>The forecast data does not take into account the policy changes, which are not known quantitatively</li> <li>The proposed policy changes may not be implemented</li> <li>If the forecasts are accurate then higher unemployment, inflation, interest rates and lower economic growth are likely to reduce QH sales, as might the increase in tax % paid by richest 10%</li> <li>If successful likely that unemployment goes higher, inflation falls, growth falls so QH sales reduced by more</li> <li>Effect on exchange rate difficult to assess, possibly higher interest rates will reduce the rate of decrease</li> <li>Proposed government policy changes are in line with the forecasters view. To what extent will the forecast be accurate?</li> </ul>	

Question	Answer	Marks				
4(a)(i)	Refer to Table 1. Calculate:					
	payback period					
	payback period is the time it takes to recover the initial investment (1 mark if no relevant calculation)					
	Up to Year 3 pays back 290					
	Remainder needed = 60 1 mark					
	Payback in 4th year 1 mark					
	60 / 90 = 0.66 <b>OR</b> 0.67 therefore 3.67 years <b>OR</b> 3 years 8 months (or between 24 and 243 days) 2 mark					
	Units must be stated for full marks. Thus, 3.67 1 mark					
4(a)(ii)	accounting rate of return (ARR)	3				
	Units required for <b>full</b> marks					
	ARR = annual profit / capital cost · 100 (1 mark if no relevant calculation)					
	Total profit: 380 000 - 350 000 = (\$)30 0001 markAnnual profit: 380 k - 350 k / 4 = 7.5 k2 mark					
	7.5 · 100 / 350 = 2.14% 3 marks					
	Common errors:         1 mark           No deduction of capital cost: 380 / 4 = (\$)95 000         1 mark           95 000 / 350 000 · 100 = 27.1(%)         2 marks					
	Annual profit not calculated: (\$)30 0001 mark $30\ 000\ /\ 350\ 000\ \cdot\ 100\ =\ 8.57(\%)$ 2 marks					
	.2.14 2 marks					
	If any of above answers are stated without working marks can still be awarded					

Question	Answer	Marks
4(a)(iii)	Net present value (NPV).	3
	Examiners note – units required for full marks and must be negative	
	NPV = Total of discounted cash flows – original investment (1 mark if no correct calculation)	
	Use of discount factor	
	Yr0 (350) Yr1 96.2 Yr2 92.5 Yr3 80.01 Yr4 76.95 1 mark	
	Summed discounted cash flows: (\$)345 6602 marks $-4.34$ OR ( $4.34$ ) OR $-$ \$4.34 OR (\$4.34)2 marksNPV = 345.66 - 350 = -\$4340 OR (\$4340)3 marks	

Question			Ansv	ver		Marks
4(b)	Refer to your results from <u>4(a)</u> and any other information. Discuss whether QH should purchase the new machinery.					
	Level	Knowledge 2 marks	Application 2 marks	Analysis 3–4 marks	Evaluation 3–4 marks	
	2	2 marks Two or more relevant points	2 marks Application of two or more points to QH	3–4 marks Good use of theory to answer question	3–4 marks Good judgment shown	
	1	1 mark One relevant point made	1 mark Some application to QH	1–2 marks Some use of theory to answer question	1–2 marks Some judgment shown	
	0		No crea	litable content		
	Own Max Knowle Understa Inve Ava Imp Imp Cos Exis	dge anding of relevar estment appraisa ilability of finance act on employee act on quality at of investment sting machinery a	N and EVAL if on Int factors I methods, (discore s	<b>ly 4(a) or other info</b> unted) payback, ARR e/more efficient mach	R, IRR, NPV	
	<ul> <li>Application <ul> <li>Results from 4(a),</li> <li>NPV is negative. Not profitable when discount rate applied at 4%</li> <li>ARR lower than rate of interest</li> <li>Payback in 4th year and investment appraisal suggests a useful life of only 4 years?</li> <li>Special offer on price requiring decision within a week</li> <li>Existing machinery reaching end of useful life</li> <li>Greater efficiency of new machinery. This would increase the profit margin on the \$80 per square metre selling price</li> <li>May enable QH to export abroad which they are considering</li> <li>Data in Table 1</li> <li>New government policies, especially interest rate</li> </ul> </li> </ul>					

Question	Answer	Marks
4(b)	Analysis Quantitative data indicates non-acceptance as NPV is negative, ARR lower than interest rate which is likely to rise Inflation indicates replacing machines in future likely to be more expensive Special price could be much lower than price next month so agreeing a contract now will reduce the cost of investment Greater potential output will enable expansion and QH to export abroad thus increasing sales and profit	
	<ul> <li>Evaluation Justified recommendation Does QH have a choice as existing machinery is reaching end of usable life If lifetime of new machinery is longer than four years then NPV may be positive Quantitative data relies on accurate forecasting of costs Inflation indicates savings if replace now (does overall inflation figure apply to this type of machinery? Better to wait to get more technical advancements in machinery? Are new machines capable of greater quality?</li></ul>	

Question	Answer					
5	Recommend which method of market entry QH should use to start selling houses in the European market.					
	Level	Knowledge 2 marks	Application 2 marks	Analysis 6 marks	Evaluation 6 marks	
	2	2 marks Two or more relevant points	2 marks Application of two or more points to QH	4–6 marks Good use of theory to answer question	4–6 marks Good judgment shown	
	1	1 mark One relevant point made	1 mark Some application to QH	1–3 marks Some use of theory to answer question	1–3 marks Some judgment shown	
	0		No crec	ditable content		
	Frai Dire Joir usu Age	dge ethods explained nchise – license ect investment – nt venture – sellin ally local to mark ent – selling throu	to sell franchisor's setting up own ma ng product/service ket ugh independent ro	anufacturing plant in r in agreement with ar epresentative in new	nother business, market	
	Direct exporting – selling to individual customers in new market  Application					
	Wo					

Question	Answer					
5	Analysis Advantages and disadvantages of the proposed methods:					
		Advantages	Disadvantages			
	Franchise or licensing	Lower set up cost Trade barriers may be reduced Franchisee will pay upfront for operating the franchise and royalties Local expertise	Risk to QH reputation if franchisee does not maintain standards Sharing profits			
	Direct Investment	Higher profit margins Full control of marketing and operations Avoids trade barriers	High set-up costs More market research than franchising or joint venture as new to the market			
	Joint VentureRisks shared Local expertise availableNot full control Possible disagreements Possible loss of industrial secrets					
	<ul> <li>Evaluation <ul> <li>Recommendation on method with justification</li> <li>Ranking of methods</li> <li>Conditional recommendation</li> <li>Depends on availability of finance (for direct investment)</li> <li>Suitable joint venture companies (with experience of kit houses)</li> <li>Depends on exchange rate movements, e.g. direct investment</li> <li>Depends on existence and nature of any trade barriers in Europe</li> <li>Begin sounding out possible partners for each method and/or contact</li> <li>European government agencies without committing large resources</li> <li>Contact government in Z for possible help/assistance (possible export subsidies)</li> </ul> </li> </ul>					

Question			Answer	Mark				
Questions 6 and 7 use this marking grid:								
Level	Knowledge 3 marks	Application 3 marks	Analysis 4 marks	Evaluation 10 marks				
3				7–10 marks Good judgment shown throughout with well supported conclusion/recommendation, focused on QH				
2	3 marks Good understanding shown	3 marks Good application to QH	3–4 marks Good use of reasoned argument or use of theory to explain points made to explain points made	4–6 marks Some judgment shown in the main body of the answer <b>and</b> an attempt to support conclusion/recommendation, focused on QH <b>OR</b> effective and well supported conclusion/recommendation focused on QH				
1	1–2 marks Some understanding shown	1–2 marks Some application to QH	1–2 marks Limited use of reasoned argument or use of theory to support points made	1–3 marks Limited attempt to show judgment either within the answer <b>OR</b> a weakly supported conclusion/recommendation with some focus on QH				
0	No creditable content							

Question	Answer	Marks
6	Evaluate whether the strategic analysis undertaken by Artur is sufficient to provide QH with a framework for business strategy.	20
	Examiners note – This is not a question about strategic choice (to expand into steel houses). An answer that uses SA to make a choice should be limited to L1 AN & EVAL	
	<ul> <li>Knowledge Strategic analysis is the process that provides information to enable strategic choices to be made Strategic analysis uses 5 techniques – SWOT, PEST, Boston Matrix, Porter's Five Forces, Core Competencies and a consideration of vision/mission statements Place of strategic analysis in strategic management </li> <li>Application Use of Appendix B information Established reputation will improve chances of success in (steel) market High gearing ratio will impact ability to borrow for expansion and risk Porter's Five Forces looks favourable as power of seller, threat of substitutes and threat of new entrants are all low PEST or Boston matrix carried out Reference to core competency of QH, e.g. specialist supplier of complete wooden homes Relative price of steel compared to wood houses: \$100 to \$80 per square metre Output the price of steel compared to insurable as provide an analysis of the price of steel compared to insurable as provide and the state of steel compared to wood houses: \$100 to \$80 per square metre</li></ul>	
	Steel houses last longer, more expensive to insulate refs? New equipment, skills, labour, premises needed Analysis	
	<ul> <li>SWOT analysis enables a business to make a judgement about the balance of internal and external factors that will impact strategy</li> <li>More research needed into costs, foreign competition</li> <li>Porter's Five Forces looks favourable as power of seller, threat of substitutes and threat of new entrants are all low therefore suggesting that competitive rivalry is low. Potential for first mover advantage in this market</li> <li>PEST analysis – P has government action, e.g. the changes to macro policies plus indicators in Table 1 showing possible decline in demand</li> <li>Core competency is house supply so new product fits well</li> <li>Place of strategic analysis as part of strategic management process. Gives direction for choosing possible options to consider</li> <li>Discussion of how techniques are a framework for strategy, e.g. identifying strengths to build on or weaknesses that should be addressed</li> </ul>	

Question	Answer	Marks
6	<ul> <li>Evaluation</li> <li>What else is needed to provide a framework for strategy? Are these two techniques enough?</li> <li>All analysis relies on accurate data</li> <li>Analysis gives clear indications on which to base a decision but insufficient</li> <li>All techniques are more qualitative than quantitative so further information required</li> <li>Porter's Five Forces analysis that is provided is basic and lacks detail</li> <li>Little financial information in techniques</li> <li>Results may depend on the attitude of the person preparing them</li> <li>Must carry out the rest of strategic management, not just rely on analysis</li> </ul>	

Question	Answer	Marks
7	Assume QH has decided to manufacture and sell steel framed houses. Evaluate the importance of developing a strategy to manage this change	20
	Examiners note – There are two possible approaches to answering this question, both of which are equally rewardable:	
	Approach 1 – strategy for manufacturing and selling new product which is steel house (mark scheme suggests points for this approach) Approach 2 – importance of managing the change in the QH organisation, given this diversification	
	Approach 2 answers might consider the role of culture in an organisation and/or the techniques for making change happen successfully, e.g. communication of changes, overcoming resistance, involving employees, Kotter's 8 steps, getting key individuals on board	
	Knowledge	
	Strategic management is using corporate strategy and tactics, encompassing setting objectives, strategic analysis, choice and implementation to achieve the objectives Coordinated strategies for functional areas	
	Strategy can determine a business' competitive advantage and how successful it is	
	Chandlers' assertion that strategy determines structure may be relevant	
	Application	
	New product/addition to product range Price and characteristics of steel houses	
	Need for more equipment, employees and premises	
	Existing product portfolio	
	Reference to data in Appendix B	
	Analysis	
	Contrast between a strategic approach and no strategy Need for integration of functional area strategies – examples of result of integration and/or non-integration	
	Reasons for each stage of preparing a strategy including review and contingency	
	Strategy could help decide how to place the new project in company structure – as a separate department or not?	

•

Question	Answer	Marks
7	<ul> <li>Evaluation</li> <li>Strategic approach provides a timetable for each necessary process and maximises chances of success</li> <li>Difficult to see how the changes needed to enter the new market could happen in a coordinated way if there was no strategy</li> <li>Avoids conflicts between managers</li> <li>Major new venture requiring significant investment requires thorough planning Strategy enables communication between functional areas and existing product areas to maximise efficiency</li> <li>Requires objectives to be set – very important</li> <li>Supported conclusion on role of strategic management</li> <li>Relative importance of constituent sections of strategic management</li> <li>Necessity of review/updating strategy</li> <li>Importance of accurate reliable data/information</li> </ul>	